

**ANDOVER ECONOMIC DEVELOPMENT AUTHORITY MEETING
JUNE 3, 2014 - MINUTES**

A meeting of the Andover Economic Development Authority was called to order by President Mike Gamache, June 3, 2014, 6:30 p.m., at the Andover City Hall, 1685 Crosstown Boulevard NW, Andover, Minnesota.

Present: Commissioners Sheri Bukkila, Tony Howard, Mike Knight, Julie Trude (arrived at 6:32 p.m.), Joyce Twistol and Timothy Clevon

Absent: None

Also present: Community Development Director, David Carlberg
Executive Director, Jim Dickinson
Public Works Director/City Engineer, Dave Berkowitz

APPROVAL OF MINUTES

May 20, 2014, Regular Meeting: Correct as presented.

Motion by Knight, Seconded by Howard, approval of the Minutes as presented. Motion carried unanimously.

PUBLIC HEARING – PARKSIDE AT ANDOVER STATION 2 – LAND SALE

Mr. Carlberg stated according to State Statute the EDA must hold a public hearing prior to any land sale. Lots 1-6, Block 3, Parkside at Andover Station 2nd Addition are proposed to be sold. Mr. Carlberg indicated the 6 lots being sold are intended to be included in the buyer's proposed residential single-family development adjacent to this property.

Motion by Bukkila, seconded by Knight, to open the public hearing at 6:33 p.m. Motion carried unanimously.

No one wished to address the Commission.

Motion by Trude, seconded by Knight, to close the public hearing at 6:34 p.m. Motion carried unanimously.

Motion by Knight, Seconded by Bukkila approving resolution R002-14, allowing the land sale of Lots 1-6, Block 3, Parkside at Andover Station 2nd Addition. Motion carried unanimously.

APPROVE PURCHASE AGREEMENT – POVLITZKI PROPERTIES LLP

Mr. Carlberg indicated the EDA is requested to approve the purchase agreement with Povlitzki Properties, LLP for the sale of Lots 1-6, Block 3, Parkside at Andover Station 2nd Addition. He stated the purchase price is for \$75,000, \$10,000 earnest money and \$65,000 paid at closing. A closing date of September 1, 2014 has been scheduled. The purchase agreement has been sent to Mr. Povlitzki and his attorney for their review.

Mr. Dickinson stated Mr. Povlitzki is waiting for approval from his attorney. Mr. Povlitzki has no concerns with the purchase agreement.

Motion by Bukkila, Seconded by Howard, approving the purchase agreement, pending City Attorney approval and allowing for minor negotiations based on Executive Director approval. Motion carried unanimously.

ANDOVER STATION NORTH UPDATE

Mr. Dickinson stated he was contacted by DSTI. The EDA has a purchase agreement with DSTI to close July 1, 2014. DSTI would like to extend the closing date to the end of the year. DSTI will put up another \$20,000 in non-refundable earnest money. DSTI would have a total of \$40,000 in earnest money.

Motion by Trude, Seconded by Howard authorizing the Executive Director and EDA President to negotiate an extension and closing date for the purchase agreement with DSTI no later than December 31, 2014. Motion carried unanimously.

Mr. Dickinson indicated the bank parcel is set to close with Premier Bank.

Commissioner Twistol asked if Measurement Specialties will be putting up a temporary sign, so residents know what is being built on the site. Mr. Carlberg answered he will check with Measurement Specialties.

REDEVELOPMENT DISCUSSION UPDATE

Mr. Carlberg indicated the Limited Site Investigation (LSI) report was submitted to the MPCA by the April 27, 2014 deadline. The report recommends closing the file since results showed no further contamination. The MPCA is behind and has not yet reviewed the report.

OTHER BUSINESS

Mr. Carlberg reminded the EDA of the Andover Business Development Day on June 18th. He indicated the number of registered golf teams is down this year compared to last year. Staff has been contacting hole sponsors and participants from last year that have not yet registered.

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Commissioner Twistol suggested the EDA schedule a workshop to discuss what the EDA has accomplished and what the EDA has planned for the future. Mr. Dickinson stated he will email the EDA with possible dates to have the workshop.

ADJOURNMENT

Motion by Twistol, Seconded by Bukkila to adjourn. Motion carried unanimously. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Michelle Hartner, Recording Secretary